

# Give-Back Grant Application



Outreach Process Partners, Inc. (OPP) was founded by professionals who enjoy working together and want to give back. OPP has written into our by-laws the commitment to donate 5% of net profits to charity.

Any non-profit, 501(c)(3) organization qualifies however OPP does not give donations for political or religious causes. Preference is given to organizations that improve the local communities in which we live and work.

Typically, our grants range from \$100 to \$5,000. Grant awards may be less than the requested amount. OPP employee-requested donations up to \$100 do not require an application. Give-back grants up to \$5,000 do require an application.

Applicants should be compatible with one or more of our give back priorities (listed below). Compatibility with more than one priority does not assure preference for consideration.

Requests are assessed as to whether they

1. Fit any of our Give Back priorities:
  - a) Endow the disenfranchised with the means to feed, shelter and clothe themselves
  - b) Restore the ill to health and heal the broken
  - c) Reduce suffering due to natural or man-made hazards
  - d) Improve access to educational opportunities
2. Have a high probability of success, clearly defined project goals and objectives, schedules, budgets, and personnel committed to the program or project (specific, tangible results preferred).
3. Benefit the communities in which we work, currently:
  - a) Greater Annapolis, MD
  - b) Greater New Orleans, LA
  - c) Leesburg-Winchester, VA.

Acknowledgement of OPP on a plaque, on your website, or otherwise positively plugging us is appreciated but is not required and is not the purpose of this give-back program.

## Submittal Requirements

- 1) Amount requested and date needed by. Circle one: one-time request      recurring need
- 2) Contact Info (name, title/relationship to the organization, address, phone and email)
- 3) Organization Name (include executive contact, address and phone if different than above)
- 4) Tax ID # (must be a non-profit 501(c)(3) organization)
- 5) Number of Staff: \_\_\_\_\_ f/t \_\_\_\_\_ p/t      Number of Volunteers: \_\_\_\_\_ f/t \_\_\_\_\_ p/t
- 6) Average annual budget last three years: \_\_\_\_\_
- 7) Overview of organization, grant request and how it meets OPP's give-back criteria (1,500 word limit)

Email application to [GiveBack@opp-llc.com](mailto:GiveBack@opp-llc.com)